

**MEDIA NOTIFICATION -- REQUESTED COVERAGE OF COURT PROCEEDING**

Date of Notice \_\_\_\_\_ Date of Coverage \_\_\_\_\_

\_\_\_\_\_ intends to cover the following court proceeding:

*Name of news organization*

Court: \_\_\_ Superior \_\_\_ District \_\_\_ Probate      Location: \_\_\_\_\_

In the case of \_\_\_\_\_ v. \_\_\_\_\_

Docket # \_\_\_\_\_ Commencing on \_\_\_\_\_

News Director/Editor name and phone number: \_\_\_\_\_

Name(s) of news personnel who will cover this proceeding: \_\_\_\_\_

Coverage will be via: \_\_\_ video \_\_\_ audio \_\_\_ still/video camera

If there are multiple media requests for video and/or audio coverage for the same proceeding, we understand that the court requires the media to pool equipment and personnel pursuant to SJC Administrative Order JB-05-15, Section I(C)(6).

In accordance with SJC Administrative Order JB-05-15, I(C)(2)(a), I hereby state that the personnel who will be present in the courtroom are familiar with the Administrative Order governing Cameras and Audio Recording in the Courts.

\_\_\_\_\_  
Signature

**JUDICIAL ACTION**

**ALL COVERAGE IS SUBJECT TO THE TERMS OF SJC ADMINISTRATIVE ORDER JB-05-15**

The above coverage is:

( ) **APPROVED**

( ) **APPROVED**, subject to the following additional conditions:

\_\_\_\_\_  
\_\_\_\_\_

( ) **DENIED** for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Judge or Justice

*SJC AO JB-05-15 (A. 2-09), I.C.2. Notification of coverage shall be made to the clerk in writing.*

*(a) Notification of coverage shall include a description of the type of coverage and a statement that the personnel who will be present in the courtroom are familiar with this Administrative Order.*

*(b) Notification may be made by filing the written notification directly with the clerk, by e-mail or by facsimile transmission, but not by telephone.*

*(c) The clerk shall immediately inform the justice or judge who is scheduled to preside at the proceeding.*

*(d) Written notification shall be submitted sufficiently in advance so as not to delay court proceedings. Despite the absence of the required notice, the presiding justice or judge may permit coverage in appropriate circumstances.*

*I.C.4: Recording personnel shall wear appropriate and neat attire consistent with participation in matters of serious concern.*

*Administrative Orders can be found at: [http://www.courts.state.me.us/court\\_info/opinions/admin\\_orders.shtml](http://www.courts.state.me.us/court_info/opinions/admin_orders.shtml)*